american board of industrial hygiene

6015 West St. Joseph, Suite 102 Lansing, Michigan 48917 **P:** (517) 321-2638 **F:** (517) 321-4624 **E:** abih@abih.org

Chair
Barbara J. Dawson, CIH, CSP
E.I. DuPont de Nemours & Co., Inc.

Directors
Buck Cameron, CIH
Center to Protect Workers' Rights

Janice E. Camp, CIH, COHN-S
University of Washington

Kent A. Candee, CIH
EMC Insurance Companies

John Henshaw, CIH
Henshaw & Associates, Inc.

Peter S.J. Lees, PhD, CIH
Johns Hopkins University

Nancy M. McClellan, CIH, CHMM
Business Health Systems, Inc.

Scott E. Merkle, CIH

Lisa L. Quiggle, CAIH
Michigan State University

Mario J. Vasquez, CIH
Bechtel Nevada

Executive Director
Lynn C. O'Donnell, CIH

January 04, 2008

Robert J. Kapolka CIH, CSP
Oak Ridge Associates Universities
Mailstop SC-01-03
P.O. Box 117
Oak Ridge, TN 37831

Dear Mr. Kapolka,

In response to your letter regarding ABIH certification maintenance points, ABIH has reviewed the material submitted and will award CM points to CIHs/CAIHs as follows:

Sponsor:	Dept. of Energy
Activity:	Integrated Safety Management Workshop
Date:	11/27/2007 - 11/30/2007
CM Points:	2.5 Industrial Hygiene CM Points
Approval#:	07-3920

The above information can be listed on your CM Worksheet under the Attendance at Educational Programs category.

Fundamental industrial hygiene courses and non-EHS management courses are capped at 5.0 CM points per course and 5.0 CM points per 5 year cycle. Distance learning activities are capped at 5.0 CM points per activity regardless of duration or content. Safety CM points are accrued toward the 40 CM point requirement and are not part of the minimum IH requirement. IH courses and conferences are counted toward the 10 point minimum IH requirement.

Verification for courses or educational programs must include the following: a certificate, letter, attendance roster or some other documentation from the sponsor verifying the completion of the entire course or educational program. Verification for conferences and meetings must include the following: local - attendance rosters, and/or a certificate, and/or a registration receipt, and/or the ABIH Point Attendance Verification form; out of town - registration receipts and hotel/motel receipts, and/or approved expense vouchers.

We have included blank course point inquiry forms for your future use. If we can be of any further assistance or if you have additional question, please contact the ABIH Office. A database of approved courses, conferences and educational programs is available at the ABIH website (abih.org) in Diplomates/Certificants section.

Sincerely,

Barbara A. Saalfeld

Barbara A. Saalfeld
Administrative Assistant

Accredited by the Council of Engineering and Scientific Specialty Boards

IOHA
International Occupational Hygiene Association Recognized Certification Board

The Mark of Professionalism

www.abih.org